

POWERHOUR DAILY ACTION PLAN

DATE _____ S M T W T F S

★ MOST IMPORTANT TASKS

1.	
2.	
3.	

📄 TASKS

☐ POWERHOUR

5	
6	
7	
8	
9	
10	
11	
12	
1	
2	
3	
4	
5	
6	

📝 NOTES

🌸 GRATITUDE

🏆 WINS

1.	
2.	
3.	
4.	
5.	

✓ Done → Defer ○ Delegate ✕ Eliminate

POWERHOUR WEEKLY PLAN

DATE _____ WEEK SALES TARGET _____

TIME BLOCKING					
	Monday	Tuesday	Wednesday	Thursday	Friday
AM	POWER HOUR				
PM					

BIGGEST WINS

1.	
2.	
3.	
4.	
5.	

- Review One Page Growth Plan
- Review Deferred or Delegated Tasks
- Review Calendar

WHAT WILL YOU ACCOMPLISH THIS WEEK

1.	
2.	
3.	

WHAT DID YOU ACCOMPLISH?

LESSONS LEARNED

WHAT WOULD YOU DO DIFFERENTLY OR BETTER?

1.	
2.	
3.	